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Ordinary Meeting of Council

6 June 2025

The Mayor and Councillors
Pormpuraaw Shire Council
PORMPURAAW QLD 4892

Dear Mayor and Councillors

Notice is hereby given that an Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council will be held at the Council Chambers, on Thursday 5 June 2025 commencing at 10:30 am.

The agenda for the ordinary meeting is attached for your information.

Yours faithfully

Janelle Menzies

Chief Executive Officer



ORDINARY MEETING OF COUNCIL

Thursday 5 June 2025
Pormpuraaw Aboriginal Shire Council
Boardroom
24 Thinraathin Street, Pormpuraaw

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1 OPENING OF MEETING

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

3 APOLOGIES

4 DECLARATION OF INTEREST

5 RELATED PARTY DECLARATION FORM

6 CHIEF EXECUTIVE REPORTS

6.1 PASC AERODROME UPGRADE TENDER

Author: Janelle Menzies

Authorisers: Janelle Menzies

Attachments: 1. C N 202501 - PASC Aerodrome Upgrade - Evaluation Report - JM
Signed [6.1.1 - 6 pages]

EXECUTIVE SUMMARY

To provide Council with the Aerodrome Upgrade Tender Evaluation and to award the contact.

RECOMMENDATION

1. That Council: -
 - (a) accepts the recommendation of the evaluation panel;
 - (b) resolves to appoint Durack Civil Pty Ltd, as the preferred tenderer for CN202501 – PASC Aerodrome Upgrade; and
 - (c) delegates authority to the Chief Executive Officer to negotiate, finalise and enter into a contract with Durack Civil Pty Ltd in the form issued with the request for tender (as amended by agreement between the parties).

REPORT ATTACHED



EVALUATION PANEL RECOMMENDATION REPORT

PASC AERODROME UPGRADE

CONTRACT NO: CN202501

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Evaluation Panel Recommendation Report

1. RECOMMENDATION

1.1 That Council:

- (a) accepts the recommendation of the evaluation panel;
- (b) resolves to appoint Durack Civil Pty Ltd, as the preferred tenderer for CN202501 – PASC Aerodrome Upgrade; and
- (c) delegates authority to the Chief Executive Officer to negotiate, finalise and enter into a contract with Durack Civil Pty Ltd in the form issued with the request for tender (as amended by agreement between the parties).

2. OVERVIEW OF PROCUREMENT PROCESS

- 2.1 Council invited tenders pursuant to section 228 of the *Local Government Regulation 2012* (Qld) (Regulation).
- 2.2 The Tender was released to the open market through VendorPanel and closed on Friday 23rd May 2025, with tender evaluations occurring shortly after. Council appointed an evaluation panel to consider the Responses comprising:

Name of evaluation panel member	Role
Janelle Menzies	Panel Member
Keiran Mau	Panel Member
Chris Amos	Panel Member
Ross Field	Panel Member

3. RESPONSES RECEIVED

- 3.1 Responses were received from the Respondents identified below.

Respondent	Document No.	Time Received
Shamrock Civil Engineering Pty Ltd	VPR814705	Friday 23 May 2025 10:11 AM
Koppen Construction Pty Ltd	VPR814760	Friday 23 May 2025 11:48 AM
FKG Civil Pty Ltd	VPR814810	Friday 23 May 2025 01:23 PM
Carruthers Contracting	VPR814826	Friday 23 May 2025 01:20 PM
Robinson Civil Group	VPR814828	Friday 23 May 2025 01:22 PM
Bellwether Contractors Pty Ltd	VPR814853	Friday 23 May 2025 01:42 PM
Durack Civil Pty Ltd	VPR814871	Friday 23 May 2025 01:57 PM

Evaluation Panel Recommendation Report

4. EVALUATION

- 4.1 In selecting the successful Respondent, the Evaluation Panel had regard to the sound contracting principles described in section 104 of the *Local Government Act 2009* (Qld) as follows:

Principle	How regard was had to it
Value for money	Council conducted an open tender process which included both price and non-price criteria.
Open and effective competition	Council conducted an open tender process and did not include terms which would restrict competition.
The development of competitive local business and industry	Council assessed the contribution of the Respondent to the development of competitive local business and industry as an evaluation criteria
Environmental protection	Council assessed the Respondent's environmental management systems as part of an evaluation criteria
Ethical behaviour and fair dealing	Council conducted the process consistently with the principles of probity

- 4.2 Each Response was assessed against the following assessment criteria.

Evaluation Criteria
• Experience (past performance) & Capability
• Demonstrated Understanding & Resources
• Local content
• Quality, Environmental, Safety & Other Management Processes
• Tendered Price

- 4.3 Each Evaluation Panel member individually assessed each Response. The Evaluation Panel then met to discuss the Responses and agree a final consensus outcome of the evaluation.

- 4.4 The final consensus outcome of the evaluation process was:


Rank	Respondent	Score
1	Durack Civil Pty Ltd	85.1
2	Robinson Civil Group	80
3	Shamrock Civil Engineering Pty Ltd	74.8
4	Koppen Construction Pty Ltd	71.3
5	FKG Civil Pty Ltd	70.5
6	Bellwether Contractors Pty Ltd	60
7	Carruthers Contracting	59.5


Evaluation Panel Recommendation Report


5. RECOMMENDED RESPONSE


- 5.1 The evaluation panel recommends that Council appoint Durack Civil Pty Ltd, as the preferred tenderer for CN202501 – PASC Aerodrome Upgrade. Council delegates authority to the Chief Executive Officer to negotiate, finalise and enter into a contract with Durack Civil Pty Ltd in the form issued with the request for tender (as amended by agreement between the parties).

Executed by the Evaluation Panel

Name: Janelle Menzies
Signature: 
Date: 4/6/25

Name: Keiran Mau
Signature: 
Date: 3/6/25

Name: Chris Amos
Signature: 
Date: 3/6/25

Name: Ross Field
Signature: 
Date: 3/6/25

6.2 AMENDMENT TO CAPITAL EXPENDITURE BUDGET 2024/25

Author: Janelle Menzies

Authorisers: Janelle Menzies

Attachments: Nil

KEY OUTCOME

Strategic Priority: 5. Organisation - developing our character

Objective: 5.8 Implement best practice financial planning that incorporates the costs of assets over their lifetime for current and future needs.

EXECUTIVE SUMMARY

To advise Council of the proposed variation to the Plant & Equipment Budget for 2024/25 and endorse the purchase of a Razor Back Tractor.

RECOMMENDATION

That Council endorse the revised budget for Plant & Equipment for 2024/25 and endorse the purchase of a Razorback 4WD Tractor amounting to \$24,405.00 (inc GST).

BACKGROUND

There are currently underspends in the 2024/25 Plant and Equipment Budget amount to around \$100,000.

It has been identified that a 18HP 4WD Tractor is required to assist the parks and gardens teams to clean up the Community for the upcoming Governor of Queensland visit in July 2025.

Capital Items	Budget		Expenditure	Surplus/ (Overspends)	
Employee wellbeing Massage chairs (\$12K e)	24,000.00	24,000.00	0.00	24,000.00	Cancelled, Savings going to ACO vehicle
Isuzu MUX LSM Automatic, Cairns (reallocated to CEO)	58,000.00	58,000.00	50,909.82	7,090.18	Savings going to ACO vehicle
Reallocated CEO Vehicle, Isuzu MUX 4x4 (\$70K) to New Cairns Vehicle	35,000.00	35,000.00	35,474.25	-474.25	

Reallocated CEO Vehicle, Isuzu MUX 4x4 (ATSI ACO Vehicle)	35,000.00	35,000.00	51,200.00	-16,200.00	
P151 - new gearbox	80,000.00	80,000.00	93,575.09	-13,575.09	
Flail Mower Attachment	25,000.00	25,000.00		25,000.00	Required?
Isuzu NPR 75-190 Crew Cab 4X4 Model NPRCC-M21, Roads	165,000.00	165,000.00	124,426.94	40,573.06	
Isuzu NPR 65-190 Crew Cab , Roads	135,000.00	135,000.00	99,279.17	35,720.83	
Water Truck Isuzu FXZ 240-350 Automatic 6 Speed Roads	310,000.00	310,000.00	286,656.76	23,343.24	
Cat 304 Mini Excavator, Plumbing	140,000.00	140,000.00	76,700.00	63,300.00	
2.5 Ton Forklift, Admin Store	50,000.00	50,000.00	48,755.00	1,245.00	
Toyota Hi-Lux 4 X 4 Crew Cab Ute Automatic (CEO instruction), Mayor	64,000.00	64,000.00	61,047.58	2,952.42	Savings going to ACO vehicle
Isuzu D-Max 4X4 Crew Cab Chassis SX Automatic (ceo instruction) include trade in PV52 Plumbing	35,000.00	35,000.00	42,973.23	-7,973.23	
Small boat for sewer ponds	15,000.00	15,000.00		15,000.00	Cancelled
Bus-25 Seater (for outside Community & Sporting Events)	221,190.00				SPR Resolution 2024/10/04
Garbage Truck	252,386.00		337,597.08	-85,211.08	SPR Resolution 2024/10/07
1985 BPT AT6B42MS Powder Tanker VINBIT175			14,600.00	-14,600.00	Funded from surplus from Izusu trucks (CEO)

				\$100,191.08	
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CONSULTATIONS (Internal/External)

Finance

Workshop

INTERESTED PARTIES

Nil

LEGISLATION / LEGAL IMPLICATIONS

Local Government Act 2019

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Reallocation of current budget.

ASSET MANAGEMENT IMPLICATIONS

Capital Acquisition.

RISK MANAGEMENT IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Section 4(b) of the Human Rights Act 2019 requires public entities to act and make decisions in a way compatible with human rights. The Human Rights Act 2019 requires public entities to only limit human rights in certain circumstances. The human rights protected under the Human Rights Act 2019 are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |

5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

7 CLOSE OF MEETING