



PORMPURAAW

📍 24 Thinraathin Street, Pormpuraaw QLD 4892
☎ 07 4060 4600 ✉ admin@pormpuraaw.qld.gov.au

CAIRNS

📍 28 Scott Street, Parramatta Park QLD 4870
☎ 07 4032 8221 ✉ admin@pormpuraaw.qld.gov.au
🌐 www.pormpuraaw.qld.gov.au

Ordinary Council Meeting MINUTES

Thursday 1 May 2025

Mantra Moolooba

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:18 am.

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

Mayor Ralph Kendall (Jnr), Deputy Mayor Tim Koo-Aga, Cr Keith Barney and Cr Romena Edwards

In Attendance: Ms Janelle Menzies (Chief Executive Officer and Minute Taker).

3 APOLOGIES

Cr Lucy Foote sent her apologies.

4 DECLARATION OF INTEREST

5 CONFIDENTIAL ITEMS*

I, Mayor Ralph Kendall, inform the meeting that I have a prescribed conflict of interest due to one of my brothers being an applicant.

As a result of this prescribed conflict of interest, I will now leave the meeting.

I, Cr Romena Edwards, inform the meeting that I have a declarable conflict of interest due to one of my brother-in-laws being an applicant.

Although, I have a declarable conflict of interest I believe I would reasonably be perceived to be impartial because the decision being made is only to advise if there is any cultural reasons why my brother-in-law should not be allocated a property at the relevant address.

Mayor Ralph Kendall (Jnr) left the meeting at 10.20 am.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

| NO. | TITLE |
|------------|--------------|
|------------|--------------|

| | |
|-----|--|
| 5.1 | Confirmation of Cultural Approval for Social Housing Allocations |
|-----|--|

MOVE INTO CLOSED SESSION

RESOLUTION NO: 2025/29

That the Council move into closed session at 10.20 am.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 3/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: 2025/30

That the Council move out of closed session at 10.48 am.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 3/0

5.1 CULTURAL APPROVALS FOR SOCIAL HOUSING APPLICATIONS**CONFIDENTIAL REASONS**

As required under Section 254J(3) of the *Local Government Act 2009*, this item is considered confidential due to the following reason(s):

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

EXECUTIVE SUMMARY

Council to provide cultural approval for the social housing allocations

RECOMMENDATION

1. That Council resolve to approve the cultural approval for the social housing allocation recommendations.

RESOLUTION NO: 2025/31

1. That Council resolve to approve the cultural approval for the social housing allocation recommendations.

Moved: Cr Keith Barney

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 3/0

Mayor Ralph Kendall (Jnr) returned to the meeting at 10.49 am.

6 CHIEF EXECUTIVE REPORTS**6.1 CHANGE TO CHEQUE SIGNATORIES****EXECUTIVE SUMMARY**

To request a change to the current bank account cheque signatories

RESOLUTION NO: 2025/32

That Council resolve to:-

1. endorse the amendment to the current commonwealth bank account and CommBiz signatories for any two to sign to include the following: -
 - (a) Janelle Menzies - Chief Executive Officer
 - (b) Tracey Graham - Executive Manager Corporate Services
 - (c) Shelina Bartlett - Executive Manager Community Services
 - (d) Melanie Halpert - Finance Manager
2. appoint the signatories to also be QTC transaction authorisers.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Mayor Ralph Kendall (Jnr)

CARRIED 4/0

6.2 EXECUTION OF 40 YEAR LEASES

EXECUTIVE SUMMARY

Execution of 40 Year Lease Documents

RESOLUTION NO: 2025/33

That the Council resolves to:

1. Accept the 40-year leases for 10 new social houses in Raaku and Manth Streets, and.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this funding application.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

7 CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 12.20 pm.

These minutes were confirmed at the Ordinary Meeting of Council on 28 May 2025 - Resolution Number: 2025/35.