



Pormpuraaw Aboriginal Shire Council

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Minutes (Draft) Council Meeting

Date: Wed, 25 Nov 2020 at 10.00am.

1. **Present:** Mayor Richard Tarpencha, D/Mayor Andrea Foote (Online), Cr Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 28 Oct 2020 as true & correct.
Moved: Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2020/11/01.
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.2: Apunipima CY Health Council:** as per email & docu copy to Council dated 12 Nov. Council is awaiting Minutes of the Meeting dated 02 July 2020 to take this further.

Motion: That Council confirms receipt of the email & docu but will require full documentation & discussions moving forward with HAT in Pormpuraaw.

Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2020/11/02.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 28 Oct 2020 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Kingi & Cr Koo-Aga.

- **8.2.2: Audits Airport under CASA:** see docu re Audits Airport, the Accountable Manager will be the Operations Manager of Council, the position not the person.

Motion: That Council confirms receipt, acceptance and adopts the Audits Airport Report as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2020/11/03.

- **8.2.3: Council new Logo:** see docu re new Logo that was discussed on Council Brief 27 Apr 2020 with final design (to include Cabbage Tree).

Motion: That Council confirms receipt, acceptance and adopts the final design (include Cabbage Tree) as tabled.

Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2020/11/04.

- **8.2.4: Police Station:** removal of 3 decaying trees on Police Station survey lots.

Motion: That Council confirms the discussions on 09

Nov in Council Brief on the above Tree Removal.
Moved: D/Mayor/Cr A. Foote. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2020/11/05.

- **8.2.5: Social Homes 4 at new St to be named “Maanhk-Ngunch” St** , in memory of the late Cr Edwards (opening of Roads deferred).
Motion: That Council confirms the name of the new Street at the end of Thiraanthin St.
Moved: Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2020/11/06.
- **8.2.6: Xmas Break & Appreciation Payments:** see docu dated 08 Nov re Xmas Break & Appreciation Payments.
Motion: That Council confirm & ratify the Xmas Break & Appreciation Payments which will include an extra \$100.00 CEQ voucher for each of the graduation Students from Boarding School, one of who is a School Prefect.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2020/11/07.

8.3 Deputy CEO's Report:

- **8.3.1: Governance (DCEO):** DCEO Report dated 19 Nov covered:
Administration,
Disaster Management,
Interagency Meeting,
Training,
Community Clean Up,
Aust Day Celebration.
Motion: That Council notes DCEO Report with Aust Day Celebration to have only be a holiday and the Xmas Event moved to School Return Event in late Jan 2021).
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.

Resolution: 2020/11/08.

8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services**

General Report: see SPR dated 19 Nov 2020

Covering:

General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
HR,
Admin Store,
Guesthouse.

Motion: That Council accepts the SPR dated 19 Nov 2020 from Executive Manager Corporate Services.

Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2020/11/09.

- **8.4.2: PASC Financial Statement to 31 Oct 2020:**

see docu on Financial Statement to 31 Oct covering:

Financial Statement at a Glance,
Capital Works Program,
2020-2021 Capital Expenditure,
Detailed review of Revenue & Expenditure,
Operating Revenue,
Operation Expenditure,
Council Cash Position,
Capital Expenditure,
Council Grant Review,
Grant Review,
Statement of Financial.

Motion: That Council accepts the Financial Statement to 31 Oct as presented by Executive Manager Corporate Service.

Moved: Cr G. Conrad. **Seconded:** D/Mayor Cr A. Foote.

CARRIED.

Resolution: 2020/11/10.

- **8.4.3: 90 Days aged Debtors to 31 Oct 2020:** see

SPR to 31 Oct re 90 Days Debtors.

Motion: That Council accepts the SPR dated 31 Oct on 90 Days Debtors.

Moved: Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.
CARRIED.

Resolution: 2020/11/11.

- **8.4.4: Debtors Bob Holroyd Write Off:** The amount of Write Off should have been \$632.25 and not \$403.75 as per Resolution 2020/09/12.

Motion: That Council ratifies the amount of \$632.25 was the full amount of Write Off .

Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.

Resolution: 2020/11/12.

- **8.4.5: Human Resource Sept 2020 (HR):** see SPR to 30 Sept covering:
Mth in Review,
HR Training,
Reporting,
Projects,
New Starters,
Terminations/Resignations,
Recruitment,
Training & Conferences,
Breakdown of Wages.

Motion: That Council accepts the SPR for Oct from HR.

Moved: Cr. G. Conrad. **Seconded:** Cr T. Koo-Aga.
CARRIED.

Resolution: 2020/11/13.

8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report:** Report received dated 16 Nov 2020 covering:
Airport,
RnM,
Main Roads,
Parks n Garden,
Plumbing,

Housing,
Projects,
Workshop,
Splash Park,
Bakery,
Library Upgrade,
New Playground equipment.

Motion: That Council accepts the Operations Executive Manager Report dated 16 Nov 2020 as tabled for adoption.

Moved: Cr T. Koo-Aga. **Seconded:** Cr G.Conrad.
CARRIED.

Resolution: 2020/11/14.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** Council notes Report from Act CSEM covering:
Aged Care,
Justice Group,
CentreLink,
Post Office,
IKC,
Community Xmas Party,
Training.

Motion: That Council notes & accepts above Report.

Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.

Resolution: 2020/11/15.

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:**
Environment Executive Manager Report dated 18 Nov covering:
Carbon Abatement,
Sea Turtle,
ICCIP,
DWQMP Review,
Weed Control,
Training,
Program Reporting,

Outstation work,
Bull Lake work.

Motion: That Council confirms & accepts the Environment Executive Manager dated 18 Nov 2020 as tabled.

Moved: Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

CARRIED.

Resolution: 2020/11/16.

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10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil.

12. Meeting Closed: **12.11pm.**

13. Next Meeting: **16 Dec 2020.**