



PORMPURAAW

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# Ordinary Council Meeting MINUTES

Wednesday 28 May 2025

Pormpuraaw Aboriginal Shire Council  
Boardroom

24 Thinraathin Street, Pormpuraaw

## **1 OPENING OF MEETING**

The Mayor declared the meeting open at 12:17 pm.

## **2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE**

Mayor Ralph Kendall (Jnr), Deputy Mayor Tim Koo-Aga, and Cr Keith Barney.

**In Attendance:** Ms Janelle Menzies (Chief Executive Officer and Minute Taker).

## **3 APOLOGIES**

Cr Lucy Foote sent their apologies. (Doctors Certificate Supplied)

## **4 DECLARATION OF INTEREST**

Nil

## **5 RELATED PARTY DECLARATION FORM**

Nil

## 6 RECEIVING AND CONFIRMATION OF MINUTES\*

### RESOLUTION NO: 2025/34

That the Council resolve to receive and adopt the Minutes of the Ordinary Meeting of Pormpuraaw Aboriginal Shire Council Held on Wednesday 16 April 2025.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Cr Romena Edwards

**CARRIED 4/0**

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### RESOLUTION NO: 2025/35

That the Council resolve to receive and adopt the Minutes of the Special Ordinary Meeting of Pormpuraaw Aboriginal Shire Council Held on Thursday 1 May 2025.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED 4/0**

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## 7 ITEMS ARISING FROM PREVIOUS MEETINGS

### RESOLUTION NO: 2025/36

That the Council resolve to note the resolution register.

**Moved:** Cr Romena Edwards

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED 4/0**

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## 8 DELEGATIONS / GUESTS

11.45 am - Ms Selma Kum Sing and Mr Jay Gebadi from Department of Department of Environment, Tourism, Science and Innovation

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## **9 CORRESPONDENCE**

Nil

## **10 OPERATIONAL STATUS REPORTS**

### **10.1 EXEC MANAGER OF OPERATIONS REPORT APRIL 2025**

#### **EXECUTIVE SUMMARY**

To update council on the Operational Services activities for April, 2025

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#### **RESOLUTION NO: 2025/37**

That the Council resolve to receive and note the report.

**Moved:** Deputy Mayor Tim Koo-Aga

**Seconded:** Cr Keith Barney

**CARRIED 4/0**

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### **10.2 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORT APRIL 2025**

#### **EXECUTIVE SUMMARY**

Executive Manager Community Services Report April 2025

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#### **RESOLUTION NO: 2025/38**

That the council resolve to receive and note the report.

**Moved:** Cr Romena Edwards

**Seconded:** Cr Keith Barney

**CARRIED 4/0**

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## **11 CHIEF EXECUTIVE REPORTS**

### **11.1 CEO STATUS REPORT**

#### **EXECUTIVE SUMMARY**

To provide a status report for Council to 25 May 2025

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#### **RESOLUTION NO: 2025/39**

That the council resolve to receive and note the report.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED 4/0**

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### **11.2 POLICY REVIEW**

To provide Council with Policies that have been reviewed for approval.

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#### **RESOLUTION NO: 2025/40**

That Council adopt the following policies

1. Policy Framework
2. Travel Policy
3. Fraud and Corruption Policy and Plan
4. Community Grants and Assistance Policy

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Cr Romena Edwards

**CARRIED 4/0**

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At 11.45 am Selma Kum Sing and Jay Gebadi from Department of Environment, Tourism, Science and Innovation joined the meeting to brief Council on the programs and support the Environment Services and Regulation Division provide Council with Waste Water and Solid Waste.

At 12.15 pm Selma Kum Sing and Jay Gebadi left the meeting.

**11.3 AIRPORT SURVEILLANCE REPORT & FINDINGS & ADOPTION OF AIRPORT DRUG AND ALCOHOL MANAGEMENT PLAN**

**EXECUTIVE SUMMARY**

To provide Council with the Airport Surveillance Report and Findings and to adopt the Airport Drug and Alcohol Management Plan

**RESOLUTION NO: 2025/41**

That Council:-

1. Receive and accept the Airport Surveillance Report and Findings; and
2. Adopt the Airport Drug and Alcohol Management Plan

**Moved:** Deputy Mayor Tim Koo-Aga

**Seconded:** Cr Keith Barney

**CARRIED 4/0**

**11.4 PORMPUR PAANTHU HOUSING REQUEST**

**EXECUTIVE SUMMARY**

To provide Council with information regarding a proposal from Pormpu Paanthu for additional staff housing

**RESOLUTION NO: 2025/42**

That Council resolves

1. not to approve the proposed buildings for Men's Shelter and Staff housing due to buildings not being Class 1; and
2. The CEO to work with Pormpur Paanth to find an alternative solution.

**Moved:** Deputy Mayor Tim Koo-Aga

**Seconded:** Mayor Ralph Kendall (Jnr)

**CARRIED 4/0**

## 11.5 REQUEST FOR DONATION - PORMPURA AW STATE SCHOOL

### EXECUTIVE SUMMARY

To approve a donation to the Pormpuraaw State School to enable four (4) students who have been selected to represent Cape York AFL at a competition on the Sunshine Coast

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### RESOLUTION NO: 2025/43

That the council resolve to approve a donation of \$500 each for four (4) Students who have been selected to represent Cape York AFL at a competition on the Sunshine Coast.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Cr Romena Edwards

**CARRIED 4/0**

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## 11.6 ALCOHOL MANAGEMENT PLAN REVIEW

### EXECUTIVE SUMMARY

Results from the last Alcohol Management Plan Review for Council to consider changes to the Alcohol Management Plan

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### RESOLUTION NO: 2025/44

That Council resolve to propose to increase the carriage limited from out of town to 30 x 375mls of beer and premix with less than 4% alcohol. Take away limits from the Pormpuraaw United Brothers Sports Club to be remain the same at 6 x 375ml of beer and premix with less than 4% Alcohol except on Friday Night when the limit to be increased to 12 x 375ml beer and premix with less than 4% alcohol.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Cr Keith Barney

**CARRIED 4/0**

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## **12 EXECUTIVE MANAGER OF CORPORATE SERVICES REPORTS**

### **12.1 APRIL 2025 - FINANCIAL REPORT**

#### **EXECUTIVE SUMMARY**

To provide Council with the Financial Report the the period ending 30 April 2025

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#### **RESOLUTION NO: 2025/45**

The Council resolve to adopt the Financial Report for April 2025.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED 4/0**

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## **13 EXECUTIVE MANAGER OF OPERATIONS REPORTS**

Nil

## **14 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORTS**

### **14.1 AGED CARE SERVICE - QUALITY AUDIT**

#### **EXECUTIVE SUMMARY**

To provide Council with the results of the recent Aged Care Service Quality Audit

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#### **RESOLUTION NO: 2025/46**

That the Council resolve to adopt the Aged Care Service Quality Audit undertaken in May 2025 resulting in no non-compliances.

**Moved:** Deputy Mayor Tim Koo-Aga

**Seconded:** Cr Romena Edwards

**CARRIED 4/0**

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## 15 CONFIDENTIAL ITEMS\*

### RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2009:

#### 15.1 Permission to Reside

As required under Section 254J(3) of the *Local Government Act 2009*, this item is considered confidential due to the following reasons(s):

(f) matters that may directly affect the health and safety of an individual or group of individuals.

### MOVE INTO CLOSED SESSION

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#### RESOLUTION NO: 2025/47

That the Council move into closed session at 12:50 am.

**Moved:** Deputy Mayor Tim Koo-Aga

**Seconded:** Cr Keith Barney

**CARRIED** 4/0

### MOVE OUT OF CLOSED SESSION

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#### RESOLUTION NO: 2025/48

That the Council move out of closed session at 1:05 pm.

**Moved:** Mayor Ralph Kendall (Jnr)

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED** 4/0

A summary of items discussed in closed session is presented below.

## 15.1 PERMISSION TO RESIDE

### CONFIDENTIAL REASONS

As required under Section 254J(3) of the *Local Government Act 2009*, this item is considered confidential due to the following reason(s):

(f) matters that may directly affect the health and safety of an individual or a group of individuals.

### EXECUTIVE SUMMARY

Council to consider approving Applications to Reside in Pormpuraaw.

### RECOMMENDATION

That Council to approve the Applications to Reside in Pormpuraaw as received.

### RESOLUTION NO: 2025/49

That Council to approve the three Applications to Reside in Pormpuraaw and make further enquires regarding one application.

**Moved:** Cr Romena Edwards

**Seconded:** Deputy Mayor Tim Koo-Aga

**CARRIED 4/0**

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## 16 LATE ITEMS

### 16.2 CORPORATE SERVICES REPORT TO COUNCIL - MAY 2025

#### EXECUTIVE SUMMARY

To provide Council with an update of the Corporate Services function as of 26 May 2025.

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### RESOLUTION NO: 2025/50

That the Council resolve to receive and note the Corporate Services report as tabled.

**Moved:** Cr Romena Edwards

**Seconded:** Cr Keith Barney

**CARRIED 4/0**

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## **17 TENDERS & QUOTATIONS**

Nil

## **18 NOTICE OF MOTION**

## **19 NEXT MEETING**

In accordance with the public notice of meetings published by the Council, the next Ordinary Meeting will be held on Wednesday, 25 June 2025, in the Pormpuraaw Aboriginal Shire Council Boardroom, 24 Thinraathin Street, Pormpuraaw.

## **20 CLOSE OF MEETING**

There being no further business the Mayor declared the meeting closed at 1:40 pm.

These minutes were confirmed at the Ordinary Meeting of Council on 25 June 2025 – Resolution Number 2025/62