

PORMPURAAW



ABORIGINAL
SHIRE COUNCIL



PORMPURAAW

📍 24 Thinraathin Street, Pormpuraaw QLD 4892

☎ 07 4060 4600 ✉ admin@pormpuraaw.qld.gov.au

CAIRNS

📍 28 Scott Street, Parramatta Park QLD 4870

☎ 07 4032 8221 ✉ admin@pormpuraaw.qld.gov.au

🌐 www.pormpuraaw.qld.gov.au

Special Council Meeting MINUTES

Monday 27 October 2025

Pormpuraaw Aboriginal Shire Council
Boardroom

24 Thinraathin Street, Pormpuraaw

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:08 am.

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

Mayor Ralph Kendall (Jnr), Deputy Mayor Tim Koo-Aga, Cr Keith Barney and Cr Romena Edwards

In Attendance: Ms Janelle Menzies (Chief Executive Officer and Minute Taker).

3 APOLOGIES

Cr Lucy Foote sent their apologies.

4 DECLARATION OF INTEREST

Nil

5 RELATED PARTY DECLARATION FORM

Nil

6 CHIEF EXECUTIVE REPORTS

6.1 FUTURE COMMUNITY PARTNERSHIP AND LONG-TERM LEASE WITH COMMUNITY ENTERPRISE QUEENSLAND (CEQ)

EXECUTIVE SUMMARY

For Council to consider support for Community Enterprise Queensland (CEQ) to work towards resolving tenure and establishing a future 20-year lease agree

RESOLUTION NO: 2025/167

That Council resolve to:

1. Acknowledges the long-standing partnership with Community Enterprise Queensland (CEQ) and commends CEQ for over 120 years of dedicated service to remote Indigenous communities;
 1. Recognises that the Council does not currently hold tenure over the land on which the community store is located;
 2. Supports in principle the continuation of CEQ's retail operations on Pormpuraaw Aboriginal Community as an essential community service provider, and Council's intent to work collaboratively with the State and Traditional Owners to resolve tenure;
 3. Endorses in principle the establishment of a 20-year lease agreement with CEQ once tenure is resolved, incorporating:
 - a. Annual lease revenue to be negotiated and indexed annually by CPI;
 - b. An annual municipal service charge;
 - c. Infrastructure improvements; and
 - d. Future asset divestment to PASC on behalf of the community;
 4. Authorises the Chief Executive Officer to liaise with the State, CEQ, and stakeholders to progress tenure discussions and negotiate the future lease framework; and
 5. Confirms that Council views this partnership as a strategic investment in Pormpuraaw economic and social future, ensuring stability, employment, and improved local services

Moved: Cr Romena Edwards

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

6.2 SOLE SUPPLIER AND PRE-QUALIFIED SUPPLIER ARRANGEMENT

EXECUTIVE SUMMARY

For council to consider adding Cummings to the prequalified supplier arrangement.

RESOLUTION NO: 2025/168

That Council resolve to add Cummins to the Council' prequalified supplier arrangements.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

6.3 APPROVAL OF QUOTE FOR NORTHERN CIVIL SOLUTIONS

EXECUTIVE SUMMARY

For Council to endorse the approval of purchase orders for Northern Civil Solutions Pty Ltd for the design and project management for capital works projects.

RESOLUTION NO: 2025/169

That Council endorse the approval of purchase order for Northern Civil Solutions Pty Ltd.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Romena Edwards

CARRIED 4/0

6.4 PROJECT MANAGEMENT - AIRSTRIP UPGRADE PROJECT

EXECUTIVE SUMMARY

For Council to approve of quote from Orion Consulting for the total costs of the design and project management for Airstrip upgrade Project.

RESOLUTION NO: 2025/170

That Council approve the quote from Orion Project Consulting amount to \$1,332,478.00 (ex. GST).

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

6.5 TENDER APPROVAL FOR STAFF HOUSING

EXECUTIVE SUMMARY

For Council to consider the tender for the four staff houses at 27 Matpi Street

RESOLUTION NO: 2025/171

It is recommended that Council:

1. Approve the CEO and project team to enter negotiations with **Asset Cabin Homes, Oly Homes (Bay Investments QLD Pty Ltd)** and **ADAPT MODULAR HOMES** as the preferred tenderers to be built at 27 Matpi Street.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Keith Barney

CARRIED 4/0

6.6 SALE OF ASSETS BY AUCTION

EXECUTIVE SUMMARY

For Council to approve surplus Council Assets for sale by Auction.

RESOLUTION NO: 2025/172

That Council resolve to allow sale of sale of surplus assets by Auction.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Keith Barney

CARRIED 4/0

7 CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 11.05 am.

These minutes were confirmed at the Ordinary Meeting of Council on 26 November 2025
Resolution Number 2025/174.

Ralph Kendall
Mayor

Janelle Menzies
Chief Executive Officer